



The Health & Safety Pause

At ManpowerGroup we are committed to ensuring you are safe and confident at work, we expect that you are too. We regard health & safety as a shared responsibility, in which all our clients, consultants and workers in any type of workplace have a role to play.

We endeavour to identify hazards at the workplaces your role takes you to, and that effective controls have been put into place to help ensure your safety, and to reduce the risk of injury or illness.

As one of our workers, you are expected to be actively engaged in hazard management and identification to help ensure the safety of you and your colleagues. This Health & Safety PAUSE has been developed as a simple and effective way for you to play your part.

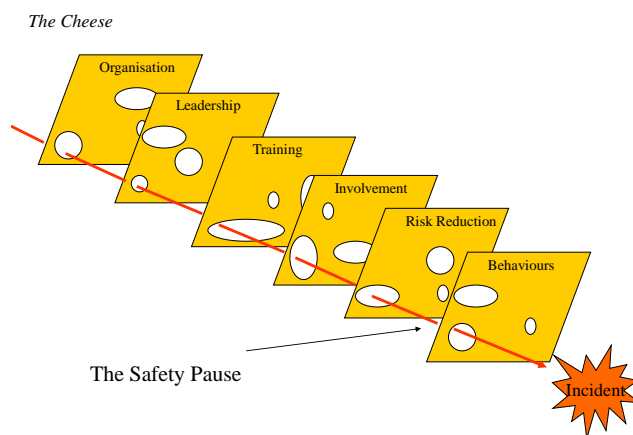
Prior to undertaking any new task or entering a new workplace, PAUSE for a few moments and:

- P** **Pause** before you start work to look at the work area and review the task to be undertaken
- A** **Assess** possible hazards and the risks associated with those hazards
- U** **Understand** how you need to proceed in a safe manner and what you need to do
- S** **Share** this information with others and contact us if there are issues present on 1800 786 063
- E** **Execute** the plan to complete your work activities safely

The health and safety pause could be the difference between leaving work in an ambulance rather than your usual mode of transport!

Where does this fit in the hazard management and identification process? An incident is caused by a series of holes in the workplace's safety defence layers that have become aligned – this creates the environment for an incident to occur and is known as the Swiss Cheese model.

The safety pause is a control that you can undertake as a final defence to prevent that incident happening.



Health & Safety **PAUSE**



- P** **PAUSE** before you start
- A** **ASSESS** possible risks
- U** **UNDERSTAND** how to proceed safely
- S** **SHARE** your plan with others
- E** **EXECUTE** the activity safely

We care about Health & Safety, we expect you do too.

-  Do not start a job unless you are trained and capable of completing it safely.
-  If health and safety is at risk stop work and immediately report to your supervisor/manager.
-  Report all work related injuries, illness and near-misses to your supervisor/manager and CORE on: **1800 786 063**
-  Visit: **www.manpowergroup.com.au/incident**

Please keep this card handy at all times